JOINING FORCES TO RESTORE LIVES: NURSING EDUCATION AND RESEARCH IN VETERANS HEALTH

A National conference presented by University of South Florida College of Nursing RESTORE LIVES Center

OCTOBER 21, 2013 TAMPA, FLORIDA

Abstract Submittal Guidelines

The College of Nursing at the University of South Florida is pleased to host the second annual Joining Forces to Restore Lives: Nursing Education and Research in Veterans Health Conference in Tampa, Florida. To receive a complete conference brochure as soon as it’s available, please e-mail: efoltz@health.usf.edu or visit Joining Forces to Restore Lives for more information about the conference. The web-site will be updated periodically with new information.

The deadline to submit an abstract is July 1, 2013.

Conference Objectives and Topic Areas

Conference Objectives:

- Describe the physical and psychological health issues of military veterans and their families
- Discover national pioneering research in including best practices for new treatments, behavioral health and nurse scientists as leaders in veteran’s health
- Identify best available evidenced based practice curriculum to integrate veteran’s health into curricula at the undergraduate and graduate levels of nursing education
• Identify and examine current, relevant and focused nursing research available to integrate new knowledge of veterans health into current professional nursing practice
• Assess the role of the professional nurse in supporting veterans’ health, education and research

Conference Topic Areas:

Abstracts are being sought for presentations and posters in the following topic areas in either the education or research tracks. Abstracts must demonstrate one of the following:

Educating nursing students in veterans’ healthcare (Education track)

• Innovative Strategies for Integrating Military and Veteran Health into Nursing Curricula
• Best Practices in Teaching Military and Veteran’s Health
• Hot Topics in Military and Veteran Health Education

Veterans’ health research topics (Research track): Growing the body of knowledge leading to improvements in health care and wellness for our service members, veterans, and their families.

• Gender and Minority Issues in Military and Veteran Health Research
• Mental and Behavioral Health of Active Military and Veterans
• Hot Topics in Military and Veteran Health Research

General Submission Instructions

• Read Abstract Author Instructions below and gather required information
• Read Abstract Format Guidelines (Abstract Format section) and prepare each abstract section in compliance with Guidelines
• Complete Abstract submission per Abstract Format
• Character limits are Title = 120 characters, Abstract Body = 2,200 characters
• You may NOT include any of the following in the abstract text:
  • Charts
  • Graphs
  • Tables
  • Underlines
  • Bullet points
• Indentations
• References

• Submit abstract via this website by completing the required fields
• NOTE: Abstracts submitted with incomplete author information or violating any of the submission guidelines will not be considered.

Abstract Author Instructions

• Up to five authors can be listed on each abstract (see Presenter/Co-author Data Form).
• One author must be identified as the primary contact person. As all correspondence will be conducted via email with the primary contact person, email address must be valid. **The primary contact person is responsible for communication with other authors** and for ensuring compliance with copyright law and deadlines.
• Submit brief statement in advance for moderator use during their introduction of your presentation.
• You will be required to submit the following for the presenter (primary contact) **AND** each co-author:
  • First and last name
  • Street address, city, state/province, zip code
  • Email addresses
  • Phone numbers
  • Job title, description of present position
  • **Conflict of interest declaration**
• If you have co-authors, but do not complete the co-author information, your abstract submission will **not** be complete.
• Presenters of accepted abstracts will be required to:
  • Submit a speaker release form
  • Register for the conference, and assume costs related to travel, accommodations, and registration

Conference Tracks

<table>
<thead>
<tr>
<th>RESEARCH TRACK ABSTRACTS</th>
<th>EDUCATION TRACK ABSTRACTS</th>
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<tbody>
<tr>
<td>Research track abstracts are limited to</td>
<td>Education track abstracts focus innovative</td>
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</table>
completed or nearly completed research. Research can be original or replicated studies. Research must focus on one of the conference topic areas. Abstracts must describe the research purpose, significance, methods, sample, results, conclusions, and implications for practice.

education programs designed to educate nurses on health issues specific to service members, veterans and their families. Education track abstracts must focus on one of the conference topic areas. Abstracts must include a description of the issue or problem addressed, the strategy implemented, an evaluation of the effectiveness, and implications for education.

<table>
<thead>
<tr>
<th>Research Abstract Review Criteria</th>
<th>Education Abstract Review Criteria</th>
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<tbody>
<tr>
<td>• Relevance to topic area selected</td>
<td>• Relevance to conference topic area selected</td>
</tr>
<tr>
<td>• Scientific merit</td>
<td>• Rigor of Evaluation</td>
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<tr>
<td>• Methods</td>
<td>• Current &quot;cutting edge&quot; knowledge</td>
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<tr>
<td>• Current &quot;cutting edge&quot; knowledge</td>
<td>• Creativity/Innovation</td>
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<tr>
<td>• Clarity of all Abstract Elements</td>
<td>• Clarity of all Abstract Elements</td>
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**Abstract Format**

**Title:** of your abstract (Limited to **120 characters**, including spaces. Should clearly indicate the specific nature of the study or project)

**Format Preference:** (oral or poster) All abstracts will be reviewed by an expert panel, highest rated abstracts in each track will be chosen for oral presentation. **(Not used in character count)**

**Track:** Indicate research or education track **(Not used in character count)**

**Topic:** indicate the topic from the Conference Topic Areas for your chosen track that best fits your abstract. **(Not used in character count)**

**Author(s):** list names of primary author and any co-authors. **(Not used in character count)**

**Abstract Body:** Enter each section of the abstract text per format indicated, the sections differ between the two tracks and are described below. **(2,220 character limit, not counting section headings)**

<table>
<thead>
<tr>
<th>Research Track</th>
<th>Education Track</th>
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<tbody>
<tr>
<td><strong>Purpose</strong></td>
<td><strong>Purpose</strong></td>
</tr>
<tr>
<td>State the intent or goal of the study (i.e., what you wanted to learn) and relevance to VA research topic(s)</td>
<td>Identify the issue addressed, program level, and goal of education</td>
</tr>
<tr>
<td><strong>Background/Significance</strong></td>
<td><strong>Significance</strong></td>
</tr>
<tr>
<td>Describe the knowledge base you are building</td>
<td>Describe the importance of the issue addressed</td>
</tr>
</tbody>
</table>
on, and the importance of the study goal

<table>
<thead>
<tr>
<th>Methods</th>
<th>Strategy and implementation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify the study design, sample, instruments, data collection procedures, and analytic approach used</td>
<td>Describe the innovation, and the process of implementation</td>
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</table>

<table>
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<tr>
<th>Results</th>
<th>Evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe analytic findings and include actual evaluation data</td>
<td>Describe analytic findings and include actual evaluation data to demonstrate success</td>
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</table>

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<tr>
<th>Conclusions &amp; Implications for Practice</th>
<th>Implications for Educators</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe the meaning of your findings and specific practice implications</td>
<td>Identify specific education implications</td>
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</tbody>
</table>

The abstract review committees will strictly enforce the abstract text format described above. The entire abstract submitted must be no more than 2,200 total characters. **Size limits are measured in characters**, not words, and include spaces.

**Abstract Submittal and Notification**

- Must be submitted via this website.
- Must not exceed 2200 characters in total. See Abstract Format requirements.
- Can request a primary format: oral, or poster.
- Abstracts submitted for oral presentations will be automatically considered for oral and poster presentation, unless otherwise specified by authors.
- Abstracts submitted for poster presentations may not necessarily be considered for oral presentation.
- Can be submitted to only one track: research or education.
- Can be submitted to only one topic area within each track.
- Will undergo blind peer review by expert panel.
- Notification will be sent to the primary contact by August 15, 2012.
- **Add efoltz@health.usf.edu to your address book** in order to ensure you receive communication regarding your abstract submission.
- If your abstract is accepted, you will need to respond to the invitation by the designated date in the invitation, and register to attend the conference.
- Do not use acronyms unless they are spelled out initially; this includes titles.
- Be sure to use Spell Check prior to your abstract submission.

**The deadline to submit an abstract is July 1, 2013.**